



The Kalaelo Heritage and Legacy Foundation Annual Report 2023



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President's Message

In 2023 the Kalaeloa Heritage and Legacy Foundation (KHLF) and the Kalaeloa Heritage Park (Park) achieved several significant achievements:

- Executed General Lease No. 01-23 with the Hawai'i Community Development Authority,
- Outplanted 103 donated 'Ewa Hinahina seedlings at the Park,
- Started a project to construct a new water line into the Park,
- Launched a sponsorship program to help fund the design, permitting, and construction of the water line,
- Received a Certificate of Occupancy for our kauhale from the City & County of Honolulu's Department of Planning and Permitting,
- Teamed up with the UHWO Academy for Creative Media to design and build our new self-guided Park tour,
- Started aerial mapping of the Park, and
- Became a founding volunteer organization of Volunteer Ally (<https://volunteerally.org>)

We look forward to continued growth in 2024. Can we count on your help?

'O Wau 'iho nō,



Dwight Victor
President



Recognizing Our Donors and Sponsors

Kalaeloa Heritage Park Sponsors

We want to highlight our new Sponsorship program and the founding sponsor members that are helping to fund the design, development, and implementation of a new water line into the Park.

- Hui Huliau (<https://www.huihuliau.com/>)
- Gentry Homes, Ltd. (<https://www.gentryhawaii.com/>)
- Hawaiian Electric (<https://www.hawaiianelectric.com/>)
- Kaiser Permanente Hawai'i (<https://www.kpinhawaii.org/>)
- AES Hawai'i (<https://www.aes-hawaii.com/hawaii>)



Monetary Donations

We gratefully acknowledge the generous monetary donations made by the following organizations and individuals in 2023:

- Hunt Development Group (\$7,014.70)
- Kaiser Permanente (\$1,500.00)
- Kalowena Komeiji (\$1,500.00)
- Shad & Valerie Kane (\$400.00)
- Dwight Victor (\$300.00)
- Moana Heu (\$100.00)
- Emi Omori (\$50.00)
- Multiple anonymous donations via KHLF's Amazon Smile (\$94.58)

In-Kind and Material Donations

We deeply appreciate the generous material or in-kind donations made by the following organizations and individuals in 2023:

- Hunt Companies Hawai'i, for their donation of lateral water line planning, project management and coordination services
- Coffman Engineers, for their donation of lateral water line engineering and planning
- Honua Consulting for their donation of Cultural Resources Assessment documentation and monitoring services
- Karlo Tanjuakio of GoLeanSixSigma and Kure for the donation of website hosting services for the KHLF and Park valued at \$578.00



Acknowledging our Supporters

Our Volunteers

We deeply appreciate the work of our regular volunteers and docents who performed – in conjunction with students, KHLF partners, service organizations, and visitors – over 737 volunteer service hours in 2023. Because of the fragility of the cultural relics, much of the work is performed by hand or with hand tools. In addition to maintenance volunteers, docents volunteer their time providing site tours to Park visitors.

A handful of core volunteers oversee the day-to-day operation and maintenance of the Kalaeloa Heritage Park.

- Kawika Lauriano (Park Manager)
- Gary Cera
- Linda Kane
- Keith Rodriguez
- Amanda Hess
- Auwe Hesier

Our Partner Organizations

We recognize the following partners in 2023 that have continued their relationships with the Kalaeloa Heritage Park and contributed to its goal of perpetuating the cultural landscape of Kapolei:

- E 'Ola Pono Ma Kapolei
- Department of Land and Natural Resources, Division of Forestry and Wildlife
- HANO & the Kamehameha Schools
- Hawai'i National Guard Youth Challenge
- Hunt Companies Hawai'i
- Goodfellow Bros.
- Royal Construction
- Gentry Homes
- Kaiser Permanente Kapolei
- KUPU
- Mālama Learning Center
- Native Hawaiian Legal Corporation
- Ulu A'e Learning Center
- University of Hawai'i West O'ahu
- The Wounded Warriors Project

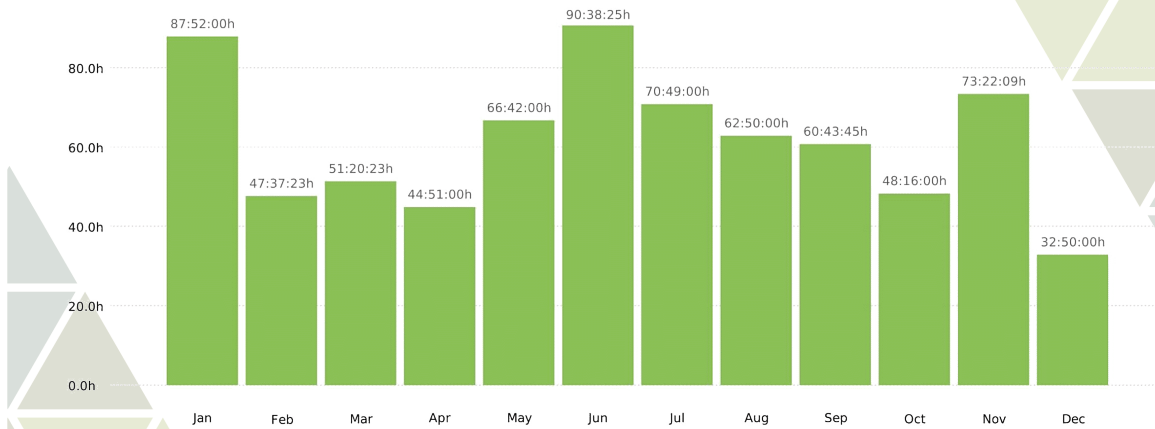
Our Impact

In our original Right of Entry 7-11, and now in General Lease 01-23, we agreed to assume management of the Historic Properties located on the premises of the Park pursuant to Section VI, Subsection H, Historic Preservation Covenant, in the 21 September 2010 Quitclaim Deed between the Department of the Navy and the Hawai'i Community Development Authority (HCDA) on behalf of the HCDA. The following chart illustrates the approximate value of the Historic Property management volunteer service hours – estimated at \$21,408.36¹ for 2023 – that we have provided to the HCDA.

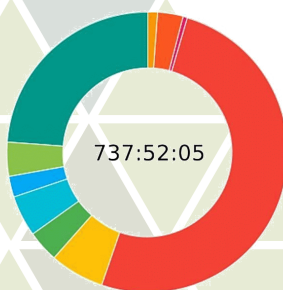
Summary report

01/01/2023 - 12/31/2023

Total: 737:52:05 Billable: 737:52:05 Amount: 21,408.36 USD



Project



● KHLF administrative - KHL Foundation	175:50:00	23.83%
● KHLF Board meeting - KHL Foundation	29:01:56	3.93%
● KHLF communications - KHL Foundation	17:20:00	2.35%
● KHLF external meeting - KHL Foundation	34:55:00	4.73%
● KHLF Reporting - KHL Foundation	26:55:00	3.65%
● Park Community Work Day - Kalaeloa Heritage Park	46:00:00	6.23%
● Park Maintenance - Kalaeloa Heritage Park	373:50:09	50.66%
● Park Meetings - Kalaeloa Heritage Park	03:30:00	0.47%
● Park Tour - Kalaeloa Heritage Park	22:00:00	2.98%

Figure 1 – Value of Historic Property management volunteer services provided to the HCDA

¹ The estimated value of one volunteer hour for the State of Hawai'i for 2023 is \$30.55 according to research conducted by the Independent Sector (<https://independentsector.org/value-of-volunteer-time-2023/>), a national membership organization for the charitable community.

2023 Park Visitors

In 2023 we experienced a decline in visitors to the Park due to a decrease in operating hours.

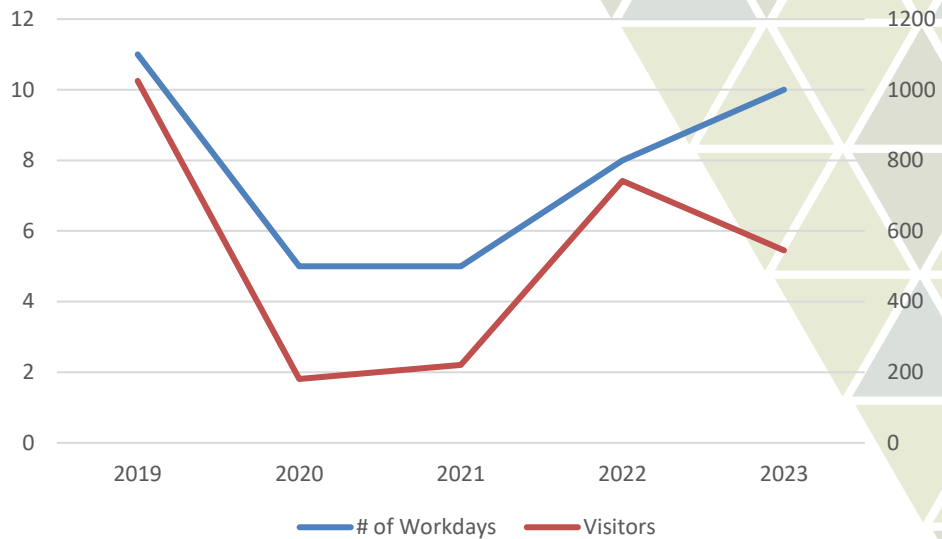


Figure 2 – Graph of visitor and workday counts from 2019 to 2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Site tours	1	21		90	37	68		16		25	10	7	275
Workshops	4		17					13					34
Workdays	50	42	4	3		4	15	50	20		40	8	236
TOTAL	55	63	21	93	37	72	15	79	20	25	50	15	545

Table 1 – Monthly visitor counts for 2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Site tours	21	243	10	24	24	4	10	24	3	3	11		377
Workshops			8					76		24			108
Workdays			25	52	46	40	19	22	48			5	257
TOTAL	21	243	43	76	70	44	29	122	51	27	11	5	742

Table 2 – Monthly visitor counts for 2022

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Site tours	6		11	4	16	10	3	13	17	32	8	18	138
Workshops													0
Workdays		4		6		20		23		30			83
TOTAL	6	4	11	10	16	30	3	36	17	62	8	18	221

Table 3 – Monthly visitor counts for 2021

Highlights & Accomplishments

Outplanting 103 'Ewa Hinahina Seedlings

The true inoa Hawai'i for the 'Ewa hinahina (or 'āhinahina) has been lost to time. This plant, known scientifically as *Achyranthes splendens* var. *rotundata*, has become extremely rare in the wild and was designated as endangered. It was a pleasant surprise for us to discover that the 'Ewa hinahina naturally recovered as invasive species such as kiawe and haole koa were cleared from portions of the Park.

**Outplanting
'Ewa
Hinahina
with our
friends
from the
SWCA**



In 2022 we were notified by Richard Pender of SWCA Environmental Consultants of a request by Aunty Betsy Wilson to repatriate 'Ewa hinahina plants to the Park. On 03 February 2023, after months of coordinating, planning, and obtaining the proper permitting from the DLNR/DOFAW Hawai'i Rare Plant Program, Park staff and volunteers joined with SWCA Environmental Consultants and the 'Ewa hinahina's gracious donor, to outplant over 100 'Ewa hinahina at the Park.

In July 2023 we accepted the transfer of the Threatened and Endangered Plant Research Permit #16534 for the 'Ewa 'Āhinahina from the SWCA Environmental Consultants.

General Lease No. 01-23

On 17 November 2023, after years of KHLF's persistent efforts to address HCDA's requirements, we – with assistance from The Native Hawaiian Legal Corporation (NHLC) – executed a 5-year lease for the Park premises that includes a stewardship agreement for the management of the Park and the option to extend the lease for another twenty years. This lease agreement formalizes our management of the historic properties within the Park and our programs and activities for the purposes of education, engagement in Native Hawaiian cultural practices and restoration or maintenance of the natural or cultural resources of the Park.

See the full story on the NHLC's website <https://nativehawaiianlegalcorp.org/nhlc-represents-kalaeloa-heritage-and-legacy-foundation-in-successful-negotiations-to-lease-kalaeloa-heritage-park/>

Lateral Water Line Project

The Kalaeloa Heritage Park features historic and culturally unique sites not found anywhere else on O'ahu. The Park is also home to rare and critically endangered Native plants, such as the 'Ewa 'Akoko, 'Ewa Naio, Ko'olua'ula, and 'Ewa Hinahina. Caring for these plants in the hot, dry 'Ewa climate is challenging as the Park currently does not have its own source of water and is not connected to any external water system.

For several years the Hunt Companies Hawai'i has donated weekly deliveries of water through its partnerships with Goodfellow Bros. and Royal Contracting Company. Park volunteers fill sixteen 200-gallon tanks from the water trucks to sustain and nourish the plants throughout the Park's interpretive area.

Read more about the water delivery donation by Hunt Companies Hawai'i on their website at <https://www.huntcompanieshawaii.com/news/cultivating-community>

To ensure that the plants continue to thrive, Anthony "Tony" Gaston, Vice President of Development at Hunt Companies Hawai'i, approached us in March with a proposal to develop a permanent solution to the water issue the Park. Hunt and its partners would donate resources

to draft engineering plans, pursue necessary permits, and eventually construct a lateral water line from a water main that runs alongside Coral Sea Road.

With the help of Hunt and its partners, we embarked on a project to identify organizations in and around the Kalaeloa region willing to help us raise the funds needed – conservatively estimated at \$100,000.00 – to install the water line. Through the generosity of the following sponsors, we have collected almost 48% of the estimated funding target:

‘Ewa ‘Akoko level sponsor (\$20K)

Hui Huliau

‘Ewa Hinahina level sponsor (\$10K)

Gentry Homes, Ltd.

‘Ewa Naio level sponsor (\$5K)

Hawaiian Electric

Kaiser Permanente Hawai‘i

Anonymous Donor

Maiapilo level sponsor (\$2.5K)

AES Hawai‘i

See the current list of water line sponsors at <https://kalaeloaheritagepark.org/sponsors>.

Coffman Engineers, a Hunt partner, donated its time and expertise to draft the lateral water line engineering plans and Honua Consulting provided the resources and experience to develop the Cultural Resources Assessment documentation required for the State Historic Preservation Department (SHPD) permit.

As of this writing, the Kalaeloa Heritage Park Water Lateral, project 2023PRO1197, is still moving through the SHPD’s HICRIS system.

In May we were awarded a \$7,500.00 grant from HANO and the Kamehameha Schools for capacity building support. These funds allowed us to contract with ‘Ōla‘a Consulting, LLC to help pursue and manage capital improvement grants that could provide additional funding for the water line project.

Updated Plant Signs at the Park

Gentry Homes, Ltd. donated new Park plant signs printed in full color on aluminum composite material panels by HONBLUE and installed by Gentry team members during their August 25th Founder's Day workday at the Park. These new signs replaced the aging plastic covered paper signs that were initially installed by the Leeward Community College's Botany class. The old signs had suffered under the glaring 'Ewa sun for years and were no longer legible.

New Signs Are Here!

Mahalo to Gentry Hawaii



Completion of Kauhale Building Permit

Milestone 8, one of the last milestones for the originally intended Stewardship Agreement with the HCDA, required the KHLF to acquire a building permit for the traditional kauhale that was constructed at the Park in 2012. In 2020 we contacted Mason Architects, Inc. to help with our application for a building permit with the City & County of Honolulu Department of Planning and Permitting (DPP). Building Permit #855566 was issued in October of that year.

KHLF and Park staff completed final repairs and rethatching of the kauhale in December 2022 and the final inspection of the kauhale, to close the building permit, was initiated with DPP inspectors in January 2023. In May we received the finalized Certificate of Occupancy for the kauhale from DPP and building permit 855566 was officially closed in June. Today a copy of the Certificate of Occupancy is posted in the kauhale.

Partnership with Volunteer Ally

In June we were approached by Volunteer Ally (<https://volunteerally.org>), a new online volunteer matching solution started in Hawai'i. VolunteerAlly seeks to bridge the gap between nonprofits that need volunteer power and community members who want to serve in meaningful ways.

Volunteer Ally built a new web-based platform with an easy-to-use interface and innovative features that makes volunteering quick and seamless for both parties. We became a founding organization – along with the American Red Cross of Hawaii, the Hawaiian Humane Society, and the Hawai'i Foodbank – and joined the soft launch of the site in July.

Aerial Mapping of the Park

Park volunteer Amanda Hess earned her Federal Aviation Administration (FAA) Certified Remote Pilot certification in February 2023 and offered to pursue the required approvals to use her drone to conduct a low-level aerial drone survey of the Park. Amanda did the research and determined that per FAA requirements an airspace authorization was required. However, since the Kalaeloa Airport does not participate in LAANC (Low Altitude Authorization and Notification Capability) an authorization request would need to be submitted via the FAA's DroneZone.

In April Amanda contacted the FAA's Unmanned Aircraft Systems (UAS) office for help with her DroneZone application to operate near the Kalaeloa Airport, which according to UAS Facility Maps, was under the authority of the US Air Force (USAF). In May the USAF approved our application and we received the FAA Certificate of Waiver or Authorization 2023-P107-WSA-11388, which allowed operation of the drone at the Park on 24 July.



Amanda was able to collect photos and videos and her husband, Garth, and his friends are working to stitch these together into a comprehensive aerial view of the Park.

Self-Guided Park Tour Project

Both the KHLF and the Park are staffed completely by volunteers. As a result, the Park has a limited number of docents who have the deep cultural knowledge needed to provide a high-quality site tour. The Park's current docent guided walking tour requires the docents to physically lead visitors through the park while explaining the significance of each site or station. Due to the naturally uneven terrain at the site, the walking tour is sometimes challenging for our older volunteer staff.

Creating a self-guided walking tour of the park would assist us in continuing our mission of educating the community about Kalaeloa by providing greater access to our popular site tours while simultaneously minimizing our docent requirements and allowing visitors to learn and move at their own pace.

We contracted with the University of Hawai'i West O'ahu Academy for Creative Media (ACM) to develop and record the self-guided site tour of the Park. Funded by a grant from the Ka Papa O Kakuhihewa fund (administered by the Hawai'i Community Foundation), the self-guided Park tour was completed in August.

ACM Intern Noah Ulep started working on the project in January, capturing audio recordings of KHLF Board Member and volunteer Park docent Shad Kane as he presented twelve sites of interest at the Park. These high-quality audio recordings were uploaded to our YouTube channel and Noah created full text transcriptions and closed captioning for each recording. Noah also

generated 12 QR codes that linked directly to the audio recordings. In September we commissioned HONBLUE to print the QR codes on aluminum composite material panels to match the Park plan signs provided by Gentry.

The self-guided site tour project was successful in meeting our core requirements:

1. Provide every Park visitor with a standardized self-guided tour experience,
2. Reduce the physical site tour load on our volunteer Park docents,
3. Provide the ability to provide site tours of the Park when we do not have sufficient volunteer docents available,
4. Offer visitors a site tour experience with variable pricing:
 - a. Lower price for self-guided site tour, and
 - b. Higher price for interactive, personalized volunteer docent led site tour
5. Offer visitors an interactive self-guided tour experience that allowed for route choice and freedom of movement within the Park







THE PARK IS HOME TO MANY NATIVE AND ENDANGERED PLANTS

Some of our plant species are unique to the 'Ewa moku, like the 'Ewa 'akoko and the 'Ewa hinahina. Kalaeloa Heritage Park is one of the last places that these plants grow naturally.

A photograph of a community event, possibly a picnic or outdoor gathering. In the foreground, a person in a bright yellow shirt is partially visible. In the background, there's a wooden picnic table and a person wearing a dark hat. The scene is outdoors under a clear blue sky. A semi-transparent brown box is overlaid on the center of the image, containing text.

WE ARE COMMUNITY LED

All of our Board members (and many of our volunteers!) live, work, or are from the 'Ewa moku.



WE MĀLAMA CULTURAL SITES UNLIKE ANY OTHERS IN HAWAI'I

Due to the unique topography and early settlement of the area, many of the cultural sites in the park cannot be found elsewhere in Hawai'i.



WE ARE 100% VOLUNTEER RUN

We do not have paid staff. All the work you see at the park (and online) is done by volunteers!

Financial Summary

Statement of Activities

KHLF Statement of Activities			
Year Ending 31 December 2023			
Revenues and other Supports			
	Unrestricted	Restricted	TOTAL
Contributions (donations & grants)	\$ 13,545.59	\$ 51,620.20	\$ 65,165.79
Workshops & Park entrance fees	\$ 1,471.42	\$ -	\$ 1,471.42
Sales	\$ 90.00	\$ -	\$ 90.00
Other (refunds, etc.)	\$ 308.03	\$ -	\$ 308.03
Total Revenue and other Supports	\$ 15,415.04	\$ 51,620.20	\$ 67,035.24
Expenses			
	Unrestricted	Restricted	TOTAL
Maintenance/Supplies	\$ 1,667.83	\$ -	\$ 1,667.83
Utilities	\$ 2,538.12	\$ 4,120.20	\$ 6,658.32
Office Expenses	\$ 618.59	\$ -	\$ 618.59
Lyman Repayment	\$ 1,200.00	\$ -	\$ 1,200.00
Insurance	\$ 1,926.22	\$ -	\$ 1,926.22
Taxes	\$ 496.01	\$ -	\$ 496.01
Reimbursements/Other	\$ 1,755.33	\$ -	\$ 1,755.33
Grant Expenses	\$ -	\$ 20,158.77	\$ 20,158.77
Total Expenses	\$ 10,202.10	\$ 24,278.97	\$ 34,481.07
Change in Net Assets	\$ 5,212.94	\$ 27,341.23	\$ 32,554.17
Liabilities			
Remaining Lyman Repayment	\$ 485.00	\$ -	\$ 485.00
Total	\$ 485.00	\$ -	\$ 485.00
Net Assets at end of Year	\$ 4,727.94	\$ 27,341.23	\$ 32,069.17

Figure 3 - Statement of Activities

Sources of Income

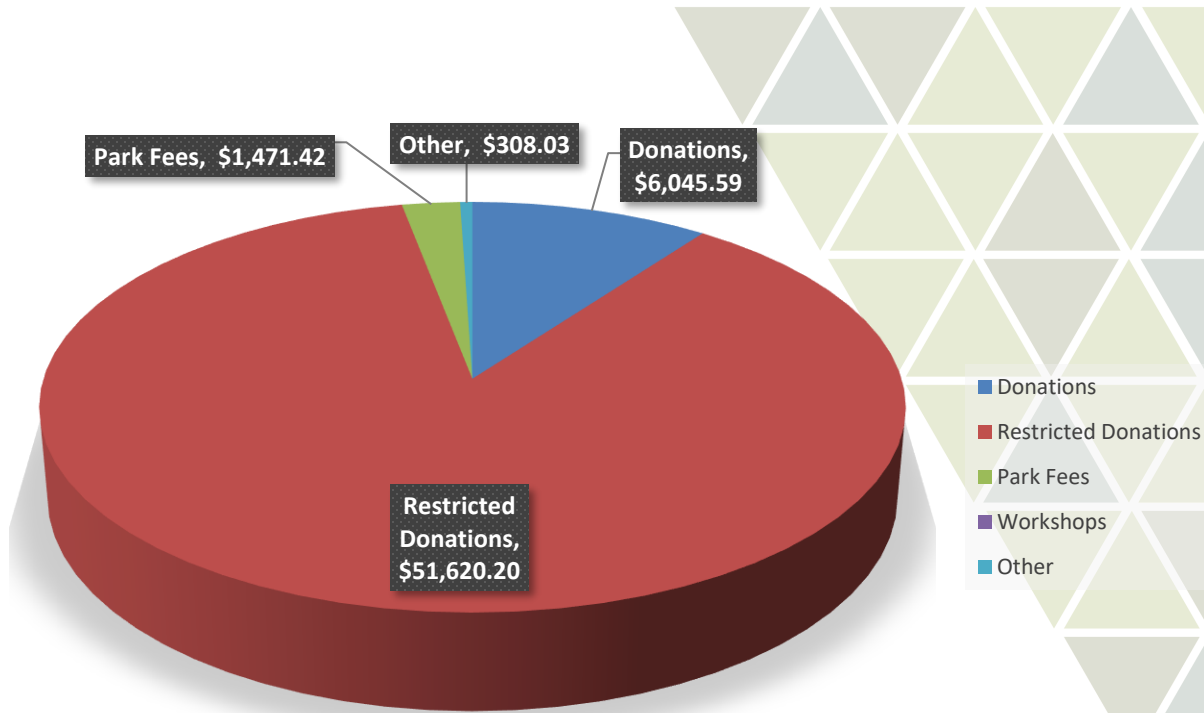


Figure 4 – 2023 Sources of Income

- Income from Park visit fees decreased by 27% compared to 2022 (\$2,028.00) due to reductions in operating hours resulting from decreased availability of volunteer staff at the Park.
- We saw a 47% decrease in unrestricted donations over 2022 (\$11,434.55) and a staggering increase of 651% in restricted donations over 2022 (\$7,680.00). The restricted donations included:
 - \$7,500.00 grant from HANO and the Kamehameha Schools for capacity building
 - \$4,120.20 donation from Hunt for water deliveries provided by Goodfellow Bros.
 - \$47,500.00 in sponsor donations for our water line project

Expense Categories

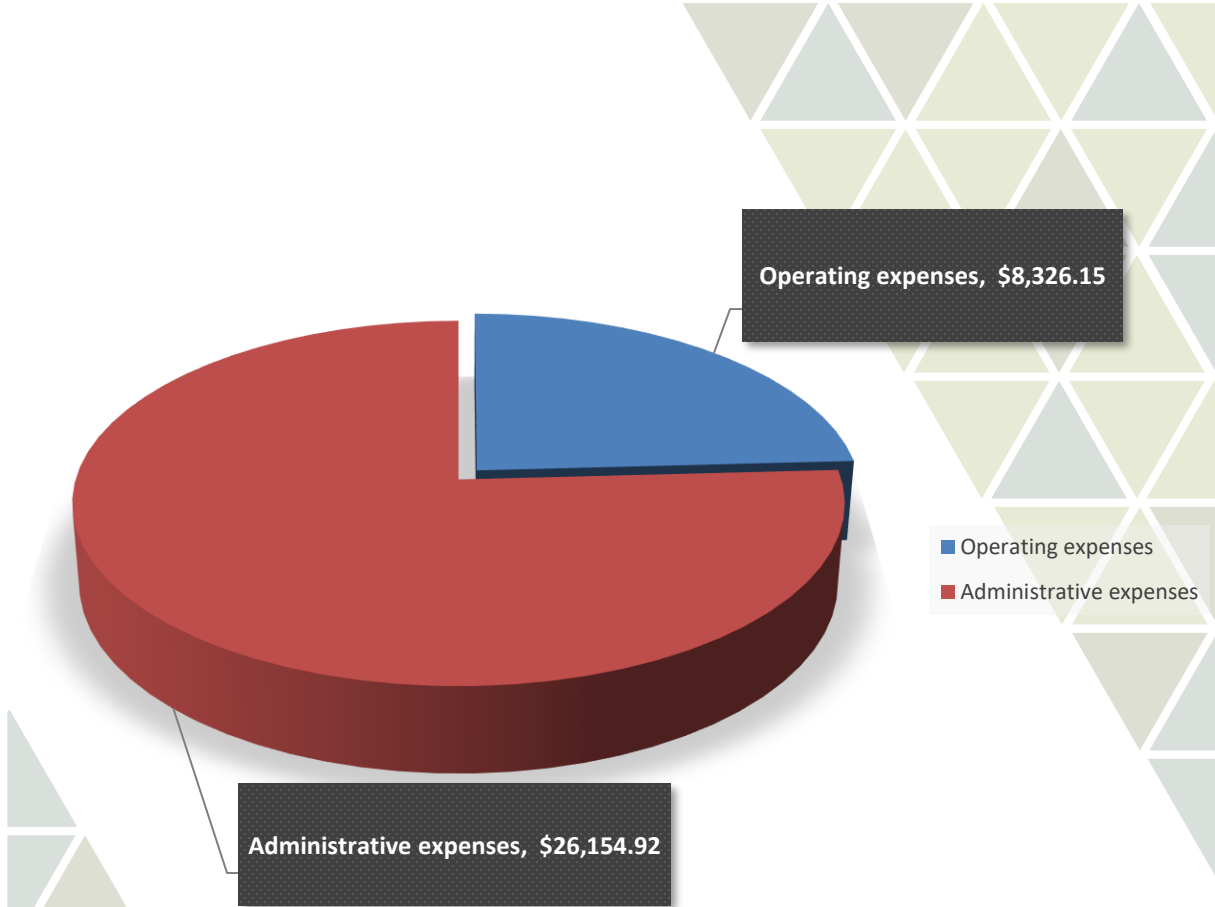


Figure 5 – 2023 Expense Categories

- Park maintenance and operating expenses decreased by 30% over 2022 (\$11,940.87) due to a decrease in total hours worked by our volunteer Park staff.
- Total administrative expenses increased 267% over 2022 (\$7,124.26) primarily due to the return of \$15,839.33 in unexpended grant funds to the Hawai'i Community Foundation.

Operating Expenses

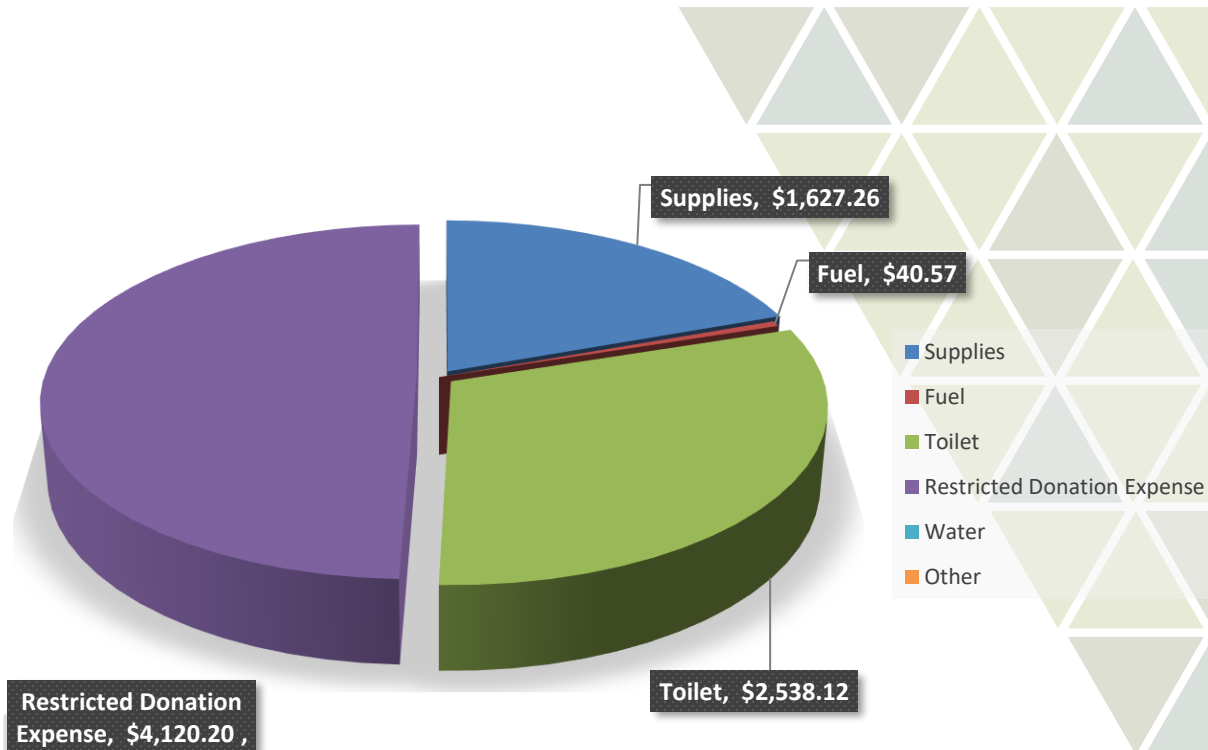


Figure 6 - Operating Expenses

- Long term portable toilet rental through Chemi-Toi continues to be one of the largest operational expenses at roughly 30%. Incremental changes in pricing resulted in a 10% increase over 2022 (\$2,303.58).
- Restricted donation expenses, roughly 49% of the total operating expenses for 2023, were for payments to Goodfellow Bros. for water delivery services (funded by Hunt Companies Hawai'i).
- There was practically no change in our supply expenses for 2023 and 2022 (\$1,625.57).
- Fuel costs were down 61% over 2022 (\$104.26) due to our reductions in operating hours.

Administrative Expenses

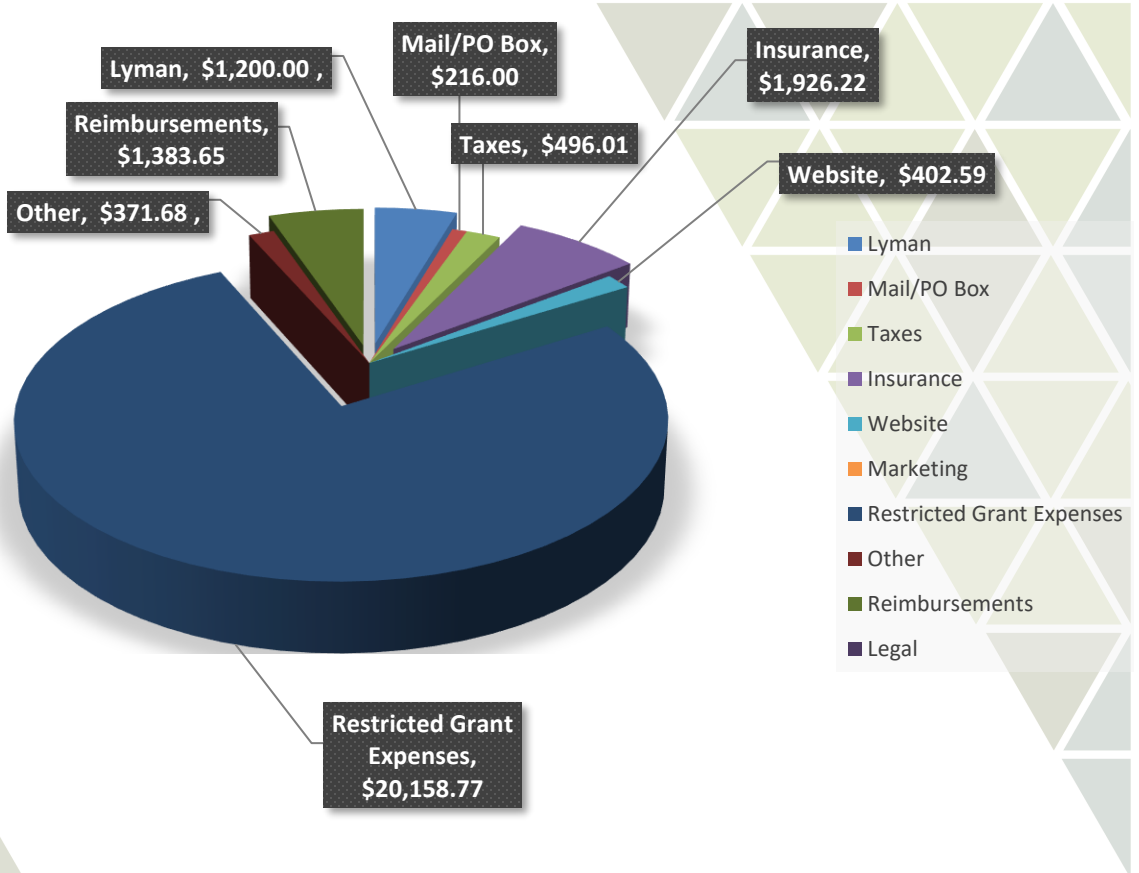


Figure 7 – Administrative Expenses

- Restricted grant expenses, 77% of the total administrative expenses for 2023, were due to the return of \$15,839.33 in unspent grant funds to the Hawai'i Community Foundation.
 - We experienced substantial cost savings related to the production of our self-guided site tour by hiring the UHWO Academy for Creative Media. The original plan involved rental of video and audio equipment as well as salaries for videographers, production assistants, and sound engineers.
 - We also came in under budget on a second project to develop an interactive 3D video tour of the Park. However, we have not been able to complete this project due to issues with the vendor's inability to decouple the 3D video tour from their website and transfer it to our website. We continue to pursue resolution of this issue.

Looking Ahead

Park Goals in 2024

- Growing the number of regular and monthly community volunteers,
- Strengthening relationships and programs related to educational efforts with new and existing partners,
- Completing the installation of a dedicated water line into the Park,
- 5G cellular Internet and Park-wide Wi-Fi,
- Off-grid photo-voltaic solar panel and energy storage battery string to power Park lighting and security cameras, and
- Implementation of electronic point-of-sale systems to collect Park fees via credit or debit card (i.e., swipe, tap-to-pay, etc.).



Foundation Goals in 2024

- Pursuing a comprehensive climate resilience project with DoD REPI,
- Continuing our succession planning and knowledge transfer activities, and
- Utilizing our new training and tools to target grants that will help fund improvement projects and support ongoing Operations at the Park.

How You Can Help

- Contact us to arrange a site tour.

Docent guided tours of up to 10 people are the ideal way to experience the Park.

If you would rather explore on your own, try our new self-guided tour.

- Become a regular Park volunteer or train with us to become a docent tour-guide.
- Join us at the Park for a community workday on the last Saturday of every month.

Wear hard soled shoes, long pants, and long-sleeved shirts. A hat and sunscreen are suggested.

We will provide bottled water and snacks.

- Provide a tax-deductible monetary donation via our GuideStar/Network for Good page at

<https://www.nfggive.com/guidestar/27-4608467>.

Contact us for details and information on possible tax exemptions for your generous donation info@khlfoundation.org.



About Us

Established in 2011, the Kalaeloa Heritage and Legacy Foundation (KHLF) is a 501(c)3 community-based nonprofit organization dedicated to preserving and protecting the Native Hawaiian cultural and historical sites of Kalaeloa through the operation and maintenance of the Kalaeloa Heritage Park (Park).

Our Vision

As Kalaeloa is the wahi ho'okēla, the Kalaeloa Heritage Park is the piko and wahi pana of Kalaeloa, where nā 'ōiwi mau loa – our ancestors and us – shall live forever.

Our Mission

Through partnership, planning, advocacy, and stewardship the kupa'āina of Honouliuli accept the kuleana to preserve and protect our kupuna, historical sites, and mo'olelo of Kalaeloa. We are committed to ensuring that cultural traditions and practices of nā 'ōiwi 'o Kalaeloa are perpetuated.

Our Governance

The KHLF Board of Directors – which is made up of 'Ewa Moku community leaders serving as unpaid volunteer Board members – provides governance for the Park. The Board has nine (9) seats although only six (6) are filled as of December 2023. We are actively seeking qualified applicants to fill the open seats. If you are interested in joining our volunteer Board of Directors, please reach out to us at info@khlfoundation.org.

The date next to the board member's name in the following list shows the year that member joined the Board. The second date – if present – shows the year that the member attained their current position as an Officer of the Board.

- | | |
|------------------------|--|
| • Board President | Dwight Victor (2015/2016) |
| • Board Vice President | Kawena Komeiji (2022/2023) |
| • Board Secretary | Valerie Kane (2011/2011) |
| • Board Treasurer | VACANT (filled pro tempore by Dwight Victor) |
| • Director | Shad Kane (2011) |
| • Director | Eric Matanane (2011) |
| • Director | Malia Cox (2022) |



Mahalo

FOR YOUR SUPPORT